





**TOTAL EMPLOYEE LEASING**  
 EMPOWERING YOU TO GET BACK TO BUSINESS

P.O. Box 15566  
 Pensacola, FL 32514

www.totalc.com  
 info@totalc.com

PHONE 850.476.9008  
 TOLL FREE 866.476.9008  
 FAX 850.476.9034

# Employment Application

EDUCATION	Institution Name	City, ST	Degree Receive	Date Completed
High School				
University/College				
University/College				
Military, Business, Trade, Other				

WORK HISTORY	Most Recent/Current	Previous Position 1	Previous Position 2	Previous Position 3
<b>Previous Employer</b>				
<b>City, ST</b>				
<b>Position Held</b>				
<b>Supervisor Name</b>				
<b>Supervisor Phone</b>				
<b>Start Date</b>				
<b>Starting Salary</b>				
<b>End Date</b>				
<b>Ending Salary</b>				
<b>Reason for Leaving</b>				

## SPECIAL SKILLS AND QUALIFICATIONS

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## PROFESSIONAL REFERENCES

List the names, addresses and phone numbers of three (3) professional references.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**PLEASE READ THE FOLLOWING STATEMENTS BEFORE SIGNING BELOW**

The facts set forth in my application are true and complete. I authorize the investigation of all statements contained in this application and hereby authorize my former employers to furnish all information pertaining to my work record. I hereby release my former employers from all liability on account of furnishing such information. I understand that false statement, omission or misleading statements on this application shall be considered sufficient cause for refusal to hire or dismissal that I agree that my employer shall not be held liable in any respect if my employment is terminated because of such omissions or false or misleading statements. Total Employee Leasing is hereby authorized to investigate my employment history, including the contacting of the employers listed previously.

\_\_\_\_\_  
 Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
 Date